



# SOFT SKILLS AS A TOOL FOR CREATIVITY IN RURAL AREAS PROJECT 2020-1-FR01-KA204-079841



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#### **LEADERSHIP**







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#### Main aim of the module

Raising awareness of the importance of leadership

#### Objectives of the module

- To know this concept in depth
- To learn leadership training skills and tips





#### **Definition of Leadership**

Set of skills that a person has in order to influence, motivate and organize people or work groups, so that they work with enthusiasm towards the achievement of common objectives.







### What is the importance of leadership?

- It is a necessary skill both inside and outside a company
- The leader is <u>responsible for the achievement of</u> <u>objetives</u> in a more effective way
- The leader has a function within the organization, community or society that stands out for its relevance and influence.

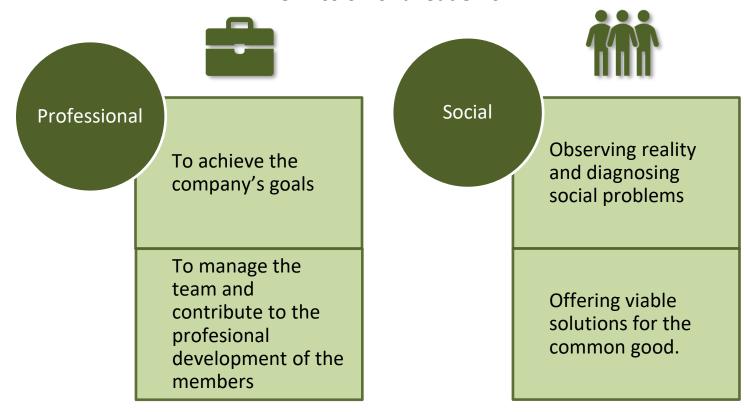






#### Types of leadership

The mission of a leader is:







#### **Professional Leadership**

We are talking about <u>professional</u> <u>leadership</u>, when a worker, whether employed or self-employed, has among his/her responsibilities to coordinate and lead a team, department or organisation.







#### Differences between boss and leader

#### **BOSS**

Person with an imposed authority to <u>direct and</u> give orders to subordinates.





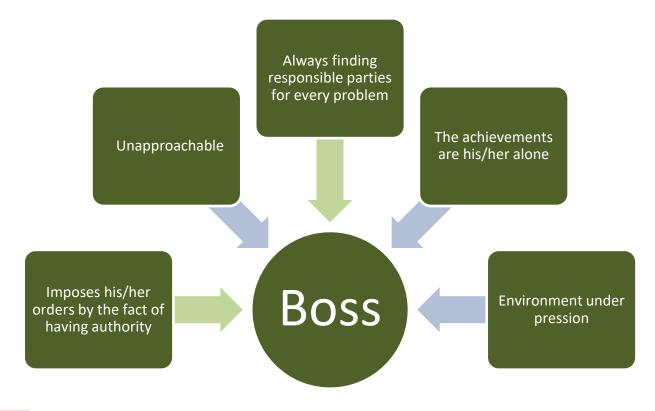
#### **LEADER**

The leader leads a group and is <u>followed by</u>
<u>others</u>. He/she encourages, motivates and influences the behaviour and way of thinking of his team





#### Differences between boss and leader

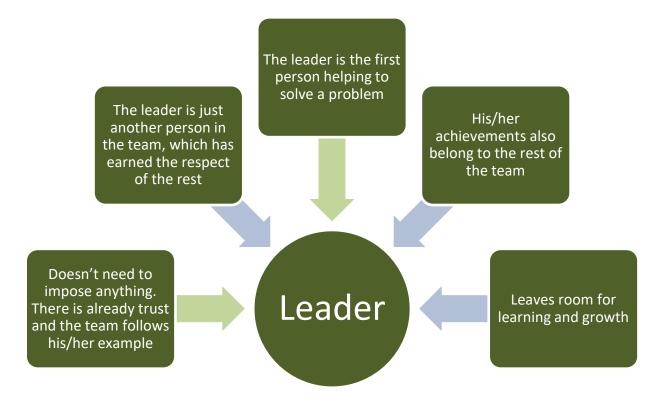


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#### Differences between boss and leader



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#### What is the job of a leader?

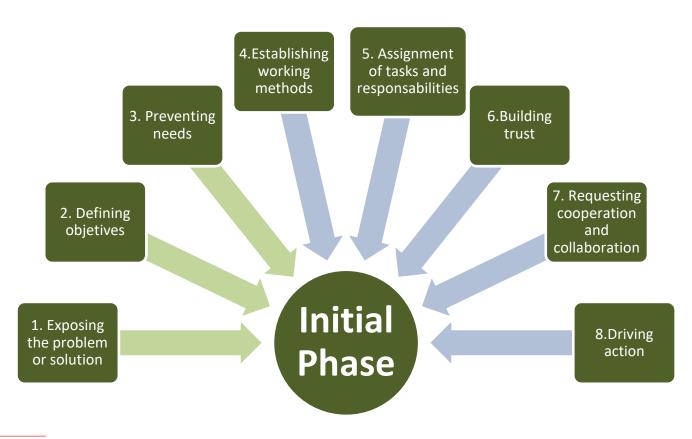
A leader's job is to unite a work group, set standards to guide its behaviour and promote common values to achieve a common goal.







#### What is the job of a leader?

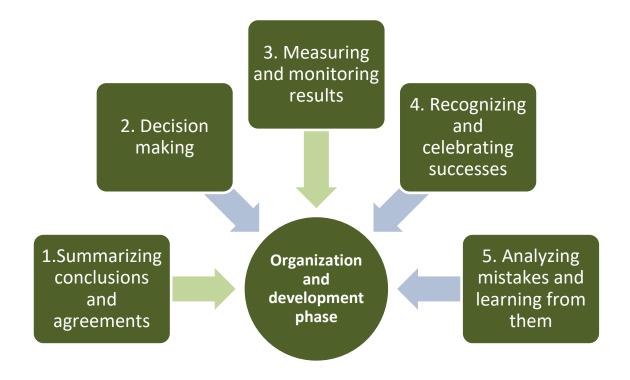


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#### What is the job of a leader?







#### Skills of a leader



Positive Thinking

Honesty

Communication

Emotional Intelligence

Creativity

Commitment

To inspire and motivate others

Recognizing achievement

Knowing how to delegate





#### How to learn to be a leader?

There are people who have innate abilities to lead, but many of these abilitites can be learned. To be a good leader you need 10% talent and 90% preparation.







#### How to learn to be a leader?

- Clear and efficient communication
- Express expectations and feelings in good terms
- Appreciate silence when necessary

Communication

## To know your strengths and weaknesses

- Contribute your strengths to the team
- Recognize weaknesses and work on them

- Not all factors can be controlled
- Mental toughness is important to remain calm and make good decisions
- Trust in the team

Accepting uncertainty





#### How to learn to be a leader?

- There is nothing wrong with making a mistake
- It is necessary to learn from them and continue working
- Accept the mistakes of the rest of the team

Assuming mistakes

#### Emotional Intelligence

- Identification, analysis and management of emotions is fundamental
- Acting with empathy

- It is essential to have a passion for the job performed
- Focus on improving every day
- Investing in self-knowledge and professional development
- Be an inspiration for the team

Feeling passion and having growth mindset







#### 1. What is leadership all about?

- a. It consists of influencing, motivating and organising a group of people to achieve common objectives.
- b. It consists solely of directing and giving orders to a group of people.
- c. Both answers are correct







#### 2. Which of these statements is <u>false</u>?

- a. When there is a problem, a leader is the first to help solve it.
- b. A leader has to establish distance between him/herself and the people in his/her charge.
- c. A leader doesn't have to impose his/her authority because the team already trust on him/her.







## 3. Which of these actions do <u>not</u> belong to the initial phase of a leader's work?

- a. Defining objectives
- b. Decision-making
- c. Establishing working methods







#### 4. Select the correct statement about leadership:

- a. To be a good leader it is necessary to have some innate leadership skills.
- b. When leading, it is necessary to be in control of everything related to the members of a team so that there is no uncertainty.
- c. To be a good leader it is necessary to recognise one's own weaknesses and mistakes, in order to work on them.







## 5. Which of these skills is <u>not</u> indispensable for leadership?

- a. Emotional Intelligence
- b. People Management
- c. Creativity







- 1. A
- 2. B
- 3. **B**
- 4. **C**
- 5. B





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